

Jefferson County
Finance Committee Minutes
September 12, 2012

Committee members: Braughler, James
Hanneman, Jennifer, Secretary
Jones, Dick, Chair
Mode, Jim, Vice Chair
Molinaro, John

1. **Call to Order** – Supervisor Jones called the meeting to order at 8:30 a.m.
2. **Roll Call (establish a quorum)** - All committee members were present. Staff members present were Gary Petre, Terri Palm-Kostroski, Brian Lamers, Tammy Worzalla, Phil Ristow and Tammie Jaeger. Others present: Karyn Spory, Reporter – Jefferson Daily Union.
3. **Certification of compliance with the Open Meetings Law** – Gary Petre certified that the meeting was in compliance of the Open Meetings Law for the State of Wisconsin.
4. **Review of the agenda** – Agenda item #6 has been removed since it is currently on the September 13, 2012 Finance Committee meeting agenda.
5. **Citizen comments** – None
6. **Approval of Finance Committee minutes for August 9, 2012** – Removed.
7. **Review budget hearing schedule and possible budget updates** – Gary Petre directed the Finance Committee members to the budget hearing schedule in their budget book for review.
8. **Presentation of budget overview by County Administrator** – Gary Petre presented an overview of his recommended budget for 2013. The recommended budget meets the State imposed tax levy limit, has a 0% levy increase, and would result in 4.5% increase in the mill rate due to a drop in the Equalized Value of property in the County. Terri Palm-Kostroski gave the committee additional information on employee health insurance and WRS benefit rates.
9. **Budget hearings for 2013** – The Finance Committee considered the recommended budgets for each department listed below and motions were made to tentatively accept the recommended budget figures for each department, unless otherwise noted. *[The format for each department lists (i) budget presenters in addition to Gary Petre, (ii) any other information specific to the department budget, (iii) who moved/seconded to tentatively accept the recommended budget figure, unless otherwise noted, along with the amount, and (iv) the voting record.]*
 - a. **Management Information Services (MIS)**
 - i. John Rageth, Roland Welsch
 - ii. No additional motions / information
 - iii. Motion by Molinaro/Mode at \$ 1,278,146 [allocated to all other departments]
 - iv. Motion passed 5-0.
 - b. **County Board**
 - i. John Molinaro
 - ii. No additional motions/information
 - iii. Motion by Mode/Hanneman at \$410,333
 - iv. Motion passed 5-0.

- c. Emergency Management**
 - i. Donna Haugom
 - ii. No additional motions/information
 - iii. Motion by Molinaro/Braugher at \$71,063
 - iv. Motion passed 5-0.
- d. Finance**
 - i. Brian Lamers
 - ii. No additional motions/information
 - iii. Motion by Braugher/Hanneman at \$423,765
 - iv. Motion passed 5-0.
- e. Coroner**
 - i. Pat Theder
 - ii. No additional motions/information
 - iii. Motion by Molinaro/Hanneman at \$89,195
 - iv. Motion passed 5-0.
- g. Central Services**
 - i. Mark Miller
 - ii. No additional motions/information
 - iii. Motion by Braugher/Hanneman at \$761,351
 - iv. Motion passed 5-0.
- h. Register of Deeds**
 - i. Staci Hoffman
 - ii. No additional motions/information
 - iii. Motion by Molinaro/Mode at (\$221,026) surplus
 - iv. Motion passed 5-0.
- i. Land Information**
 - i. Andy Erdman
 - ii. No additional motions/information
 - iii. Motion by Mode/Molinaro at \$359,915
 - iv. Motion passed 5-0.
- f. Health Department**
 - i. Gail Scott and Sandee Schunk
 - ii. No additional motions/information
 - iii. Motion by Mode/Hanneman at \$897,264
 - iv. Motion passed 5-0.

10. Set future meeting schedule, next meeting date, and possible agenda items –

Next regular meeting is scheduled for Thursday, September 13, 2012; Budget Hearing is scheduled for Friday, September 14, 2012.

11. Adjourn – A motion was made to adjourn until Friday, September 14, 2012 by Supervisor Molinaro/Jones at 10:38 a.m. The motion passed 5-0.

Respectfully submitted,

Jennifer Hanneman
Finance Committee Secretary
Jefferson County

/tjj